



Welcoming, Hardworking, Positive, Supportive

INFORMATION FOR PARENTS ABOUT REMOTE LEARNING

January 2021

Abstract

This document should be read alongside the Pupil Remote Learning Policy and home learning documents on the school website.



Remote education provision: information for parents

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education if local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this document.

The remote curriculum: what is taught to pupils at home

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

Your child's class teacher has already been uploading weekly work onto the home learning section of the school website for individual children who have had to self-isolate. This work mirrors the learning objectives and content of the work of those being taught in school, but has been adapted for home learning. This means pupils are immediately able to access their work, minimising the disruption on the pupil's first day of being educated remotely.

You should expect your child to have the following:

EYFS	KS1	KS2
Tapestry and Microsoft Teams Login details for Tapestry and MS Teams. List of practical learning tasks linked to the curriculum to complete at home, these will include maths and phonics activities (also available on the website). We encourage parents to use the Tapestry platform to upload video clips and photographs of their child completing the activities listed above. Online teaching (live) with the teacher or the teaching assistant at least once per day. This may be a one to one session or with some other children from the class Whole class story – online using Microsoft Teams platform. This	Purple Mash and Microsoft Teams Login details for Purple Mash, Seesaw, MS Teams, and other learning platforms. A timetable of curriculum linked learning tasks. Tasks will be set on Microsoft Teams in the form of an assignment. (See Microsoft Teams Parent support pdf attached) Please visit the school website to access the learning for your child. Teachers and teaching assistants will contact you at least twice a day for live class, group or individual input and support. Online story-time at the end of each day using Microsoft Teams.	Seesaw and Microsoft Teams Home learning pack containing the login details for MS Teams and other learning platforms. A timetable of curriculum linked learning tasks. Some learning tasks will be set on Microsoft Teams in the form of an assignment. (See Microsoft Teams Parent support pdf) Please visit the school website to access the weekly overview of learning for your child, along with the worksheets and PowerPoints they will need to support their learning for that week. Please login to the learning platform to access the learning for your child.



will be read by the class teacher or the class teaching assistant at the end of the day.		All work should be returned to the class teacher via Seesaw on the same day. Teachers and teaching assistants will contact you at least twice a day for live class, group or individual input and support through Teams. Opportunity to read at least once each week with an adult in school through Teams.
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Paper based home learning packs can be requested if parents and/or pupils are struggling to access any resources online.

Will my child be taught broadly the same curriculum as they would if they were in school?

We will teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example:

- Live lessons will be shorter than a normal face to face lesson in the classroom. Online lesson structures are very different to a traditional lesson, teachers need to balance the screen time, concentration levels and the learning task to create the correct level of engagement for all of their learners in a remote education situation.
- Maths and English lessons will be live or pre-recorded and the children will be taught by their teacher in either format. The lesson may require some independent learning time and your child may be asked to find their learning tasks on the website.
- The format of the afternoon lessons will vary slightly but the lessons will still be linked to the same curriculum. The learning may appear in the form of pre-recorded lessons by the Oak Academy or by your child's class teacher alternatively the lesson may require some independent learning time and your child may be asked to find their learning tasks on the website instead.
- Your child may also receive one to one sessions from the class teacher or teaching assistant. These sessions may be to hear your child read, to address misconceptions noted in whole class sessions or to focus on more individual learning needs in line with what would usually happen in school.



Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day: Early years and KS1 (**R-Y2**) pupils are expected to work remotely at home for the minimum of **3 hours per day** and KS2 (**Y3-6**) are expected to work for a minimum of **4 hours a day**. This expectation has been set by the DfE. We will be monitoring children's engagement with remote learning and the school will contact you if your child is not accessing the lessons on the learning platforms. A staff member will call if they notice a lack of work being submitted or an absence from online live lessons and if this continues then the Headteacher will send a letter and request an online/face to face meeting with you to discuss the matter further. Our expectation is:

EYFS	KS1	LKS2	KS2
Morning welcome Learning video on Tapestry to watch and tasks to complete (handwriting) Reading Daily reading at home Phonics Daily lesson with teacher (live T,W,Th,F) Maths & Literacy Daily activities set on learning platform linked to EYFS curriculum Themed Learning Tasks set on learning platform linked to EYFS curriculum Daily Story Time (Live session on Teams or Pre-recorded on Tapestry) 1:1 session on Monday	Morning lessons: Handwriting (15 minutes) Spelling/Phonics (15 minutes) On Purple Mash or using the phonics activities in the resources folder on the website. English Live lesson with teacher (lesson 30 minutes) and learning task (20 minutes) on Teams (50 minutes) Maths Video lesson on White Rose Maths (10 minutes), followed by the worksheets located in the resources folder on the website. (20 minutes) 30 min in total. Number bonds & Timetables Numbots/TTRS online platform (10 minutes) Afternoon lessons (The subjects will vary every	Guided Reading 9-9:30 Independent (Seesaw, website or Oak Academy) English 9:30-10:30 30 minutes live on Teams, 30 minutes independent learning task. (Seesaw or website) Maths 11-12 30 minutes live on Teams, 30 minutes independent learning task. Alternate year groups will receive input, but all children can join for support throughout their independent task. (MyMaths, White Rose, website) Afternoon lessons (The subjects will vary every afternoon. They might be live, pre-recorded or set on another platform)	Morning lessons: Maths Live lesson with teacher on Teams (lesson 30 minutes) and learning task uploaded to the school Website (30 minutes) (1 hour) English Live lesson with teacher (lesson 30 minutes) and learning task (30 minutes) (1 hour) Reading Comprehension A video explaining the task uploaded to the school website. (40 minutes) Afternoon lessons (The subjects will vary every afternoon. They might be live, pre-recorded or set on another platform): Spelling A video exploring the spelling pattern, uploaded to the school website. (20 minutes)



	afternoon. They might be live, pre-recorded or set on another platform): Guided Reading/Maths Live Lesson These will be on alternate days. Year 1 and 2 will take it in turn to join the Live maths lesson and complete the guided reading activity in the resources folder. (30 min) Topic/Science/IT (30 minutes) Story (Live on Teams) (15 minutes)	On Tuesday afternoon, there will be a live teams lesson for Geography 1:30-2:30	Foundation curriculum (History/Geography/RE /French etc.) Live lesson with teacher introducing the main task (30 minutes) followed by independent work. (2 x 40 minutes) In addition: At least once per week, contact to read 1:1 with an adult in school.
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These times will vary according to the lesson and the type of learning activity.

Accessing remote education

How will my child access any online remote education you are providing?

Your child's reading record contains all of the login/password details for the learning platforms listed below.

EYFS	KS1	KS2
Tapestry Microsoft Teams	Tapestry Microsoft Teams Numbots Purple Mash Numbots Timestable Rockstars (TTRS)	Microsoft Teams TTRS MyMaths Seesaw Purple Mash

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

How will you issue or lend laptops or tablets to pupils, and where parents or carers can find more information?	You must contact the school office and notify us immediately. We have a number of loan devices that are used for remote learning situations. There is a limited amount. When you borrow a device, you will be asked to fill in and sign a loan agreement. Once you sign the agreement, you are agreeing to be responsible for a school device. It is the property of the school and therefore loss, theft or damage may be dealt with by outside authorities/agencies (police)
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	in extreme cases. The digital device must be returned to school as soon as your child returns.
How you will issue or lend devices that enable an internet connection (for example, routers or dongles), and where parents or carers can find more information	If you do not have access to an internet connection at home, please contact the school office.
How pupils can access any printed materials needed if they do not have online access	Our aim is to give online access to every child in a remote learning situation. However, printed materials will be provided if needed; please speak to your class teacher or a member of staff in the school office.
How pupils can submit work to their teachers if they do not have online access	Please contact the school.

Please be aware that we will contact you if your child is not accessing the learning remotely.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

Some examples of remote teaching approaches:

- live teaching (online lessons)
- recorded teaching (e.g., Oak National Academy lessons, video/audio recordings made by teachers)
- reading books pupils have at home
- commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences

EYFS	KS1	KS2
BBC Bite-size https://www.bbc.co.uk/bitesize/articles/zks4kmn Phonics play https://www.phonicsplay.co.uk/ White Rose Website - https://whiterosemaths.com/homelearning/early-years/ Oxford Owl Website - https://www.oxfordowl.co.uk/user/sign_up.html	BBC Bite-size - https://www.bbc.co.uk/bitesize/dailylessons Daily Lessons on Teams – https://teams.microsoft.com Oak Academy Website - https://www.thenational.academy/online-classroom/ White Rose Website - https://whiterosemaths.com/homelearning/year-4/	BBC Bite-size - https://www.bbc.co.uk/bitesize/dailylessons Daily Lessons on Teams – https://teams.microsoft.com Oak Academy Website - https://www.thenational.academy/online-classroom/ White Rose Website - https://whiterosemaths.com/homelearning/year-4/



	Oxford Owl Website - https://www.oxfordowl.co.uk/user/sign_up.html Purple Mash: https://www.purplemash.com/sch/westhouses Numbots https://play.numbots.com/	NCTEM - https://www.ncetm.org.uk/resources/54454 Accelerated Reader Website - https://ukhosted83.renlearn.co.uk/6650566/ Century Tech Website - https://app.century.tech/login Oxford Owl Website - https://www.oxfordowl.co.uk/user/sign_up.html Purple Mash: https://www.purplemash.com/sch/westhouses
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Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

Roles and Responsibilities (Children)

Maintain your excellent progress at school by:

- Dedicating appropriate time to learning, your teacher will give you guidance to time expectations
- Check (platform to be agreed) to understand your teachers' expectations of what you are learning and what you need to produce
- When you are working at home make sure you choose a quiet space free from distractions (such as TV)
- Remember you should still do your own work! Parents/helpers can **help** but not do the work for you
- Keep healthy habits and take breaks away from devices between scheduled lessons
- No eating. You may have a drink at the table
- Be dressed in your clothes not your pyjamas
- Be at the table where possible
- When you are learning in a Teams lesson make sure that you blur your background
- If you cannot blur your background, then make sure you are sitting with a wall behind you
- In a live Teams lesson put your mic on mute until your teacher asks you a question
- In a live Teams lesson keep your camera on
- In a live Teams lesson use the 'raise your hand' icon if you want to ask a question
- When you are learning in a live lesson be polite and use your manners
- Only use the learning platform between 8am and 7pm
- If you have a set of headphones with a mic, wear them to stop distractions when you are learning online



Questions related to:	Contact:	Typical Response Time
Your learning	Class teacher – use Microsoft Teams	Within 12 hours
Technology	Office admin	48 hours
Any other issue related to distance learning	Headteacher	Within 24 hours

Roles and Responsibilities (Parents)

Support your child/ren in their learning by:

- Consider the age of their child- adjust home learning environment to suit their educational needs.
- Providing an environment conducive to learning (access to technology, safe and quiet space during daytime).
- Engaging in conversations on posted materials, assignments.
- Respect that teachers will respond in a reasonable time frame but will not always be instantly available.
- Monitoring time spent engaging in online and offline learning, including variables like that of preferred learning times (morning, afternoon,)
- Support emotional balance by providing ample room and time for reflection, physical activity, conversation, and play.
- Monitor their access
- Provide a learning space
- Ensure they fully engage and follow expectation

Questions related to:	Contact:	Typical Response Time
Your child's learning	Class/specialist teacher – use Microsoft Teams	Within 24 hours
Technology	Office admin	Within 48 hours
Any other issue related to distance learning	Headteacher	Within 24 hours

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

The class teacher will keep a record of who joined each live session. This is monitored by the Headteacher.

Teachers will respond when work is uploaded.

If your child is not accessing the remote learning a member of staff will contact, you. We will do our best to work with you and your child to find the best solution to learning remotely.



How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Feedback also takes place during times of online social interaction and by forming learning relationships with the children. Our approach to feeding back on pupil work is as follows:

EYFS	KS1	KS2
Tapestry Video message or typed response or photograph and a comment Email Email response	Teams Typed message in your child's class Team Assignments – marked weekly Audio file Teacher video clip Email Typed message to your child in response to pictures being sent.	Teams Typed message in your child's class Team Assignments – marked weekly Audio file Teacher video clip Poll Quiz Questionnaire Photographs/Video SeeSaw Comment (typed or audio) from Teacher. 'Liked' post.

Teachers will also be in regular contact with your child throughout the week and therefore will be using verbal feedback on some occasions too.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. Therefore, please be aware that some children with SEND will only be asked to learn in a remote learning situation in extreme cases and we will do our best to continue to educate them in a school setting. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- Children will access their specific learning activities through Tapestry or Microsoft Teams.
- Inclusion interventions will be made available for example: a child may have access to the following interventions: maths, English, phonics, social skills, fine motor, specific SEND work linked to their personalised learning timetable and other enrichment sessions.
- Teaching assistants will provide feedback to children and parents with regards to the work they have submitted via the telephone, Microsoft Teams, video chat or emails.
- Teaching assistants will work closely with the class teachers to ensure that misconceptions from classroom work can be addressed and additional activities and guidance can be provided.



Remote education for self-isolating pupils

Where individual pupils need to self-isolate, but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

EYFS	KS1	KS2
Teachers will continue to upload home learning to the school website. Children will be able to access live and pre-recorded phonics and maths lessons (daily) Teachers will contact you at least once per week for a learning conversation	Work will be uploaded to the school website The maths and English lessons will be live streamed so that your child can access them at home Some lessons will be pre-recorded for your child to access Some lessons will be signposted to the Oak academy – same curriculum just a different teacher Teachers will contact you or your child at least once per week via MS Teams for a learning conversation	Work will be uploaded to the school website The maths and English lessons will be live streamed so that your child can access them at home Some lessons will be pre-recorded for your child to access Some lessons will be signposted to the Oak academy – same curriculum just a different teacher Teachers will contact your child twice per week via MS Teams for a learning conversation