

Recording and responding to safeguarding, behaviour and academic concerns flow chart

Safeguarding

You have a safeguarding concern about a child i.e. something which could potentially cause them ANY harm. This could be something observed, discussion with a parent etc.

The behaviour or discussion also linked to the child(ren)s safety and is also a safeguarding concern

How immediate is the concern? i.e. could the child be in immediate danger if this was not reported now

The child is not in immediate danger

Complete **Concern Form**.
Stick to the facts, record your actions and the impact of them for the child.
Speak to the DSL at first opportunity.

Speak to a DSL about the outcome of the referral if appropriate.

Continue to stay vigilant and log any further concerns.

The child is in immediate danger

Speak to a DSL immediately.

If no DSL present, call Starting Point on 01629 533190 for a social care referral.

Record all concerns on **Concern Form** asap. Stick to the facts, record your actions and the impact of them for the child.

Behaviour

A child(ren) are in breach of the school behaviour policy.

Log the incident on **Red Card Form** ensure details are factual and action is taken to address. Inform the behaviour lead (JW) if appropriate.

Continue to stay vigilant and log any further concerns.

Is this also a safeguarding concern?

Academic

Discussion with a parent/carers about a child's academic progress i.e. SEND update, provision etc.

Log the discussion on **Provision Map/IEP**

Is this also a safeguarding concern?

